

Co-Teaching for the Philadelphia Metro. Chapter

The Philadelphia Metro Chapter of the Appraisal Institute strives to offer the highest quality courses and seminars. The Chapter also supports the growth and training of new instructors among our Chapter members. In order to balance the quality education provided and the encouragement of new instructors, the following policy will be adhered to in determining experiential co-teaching for our courses and seminars.

1. Those interested in co-teaching a class for the Chapter in order to gain the necessary experience for instructor training purposes, must first indicate the desire to the Executive Director and send a current resume or CV.
2. The Executive Director will submit the name and supporting documentation to the Education Chair for approval. Co-teaching may be denied for various reasons including but not limited to the following: difficulty of the course material, number of courses currently contracted with an experiential co-instructor, negative past reviews of the co-instructor, lack of proper experience of the co-instructor, space limitations at the planned venue, number of students enrolled, etc.
3. Upon obtaining approval from the Education Chair, the Executive Director will seek approval from the previously contracted instructor.
4. Upon obtaining approval from the contracted instructor, the Executive Director shall prepare and execute a contract between the Chapter and the Co-Instructor. No monetary compensation will be granted to those co-teaching for experience purposes.
5. Once executed, the contract will be sent to the Education Department of the Appraisal Institute (national) for Instructor Approval.